



**Town of Arlington, Massachusetts**  
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## **Building Committee Minutes 2/2/2010**

**TOWN OF ARLINGTON  
MINUTES  
COMMITTEE MEETING  
PERMANENT TOWN BUILDING COMMITTEE  
Tuesday February 2, 2010**

**PRESENT:** John Cole, William Shea, Robert Jefferson, Michael Boujoulian, Rob Juusola, Suzanne Robinson, Mark Miano, Jeff Thielman

**ABSENT:** Brian Sullivan

**GUEST:** Diane Johnson - School  
Kathleen Bodie - School  
Kevin Nigro - PMA

The meeting was called to order at 7:30 p.m.

### **Highland and Central Station**

The committee reviewed further developed plans by the architect, continued the discussion on LEED specifications. Chief Jefferson continued to explore temporary facilities for the Highland Station.

### **Stratton School**

Diane Johnson distributed cost estimates and funding requirements for a three year construction program. Rob Juusola agreed to develop architectural RFQ to be advertised in the central register, he was coordinating with the purchasing agent.

The following invoices were approved:

Carell # 2005-08-0017	\$ 1,854.83
Donham & Sweeney # 3 Central Station Phase 2	\$ 18,795.94
Donham & Sweeney # 7 Highland Phase 2	\$ 38.47
Allen & Major #17286 Highland Station	\$ 328.86

PMA #03304 - 9

\$ 771.40

Below are the notes of Donham & Sweeney:

- D&S updated the Committee on the status of the front end specification language. Juliana Rice [Town Counsel] and Jim Peloquin, Special Counsel have given comments to D&S to incorporate into the specification. The Committee decided to make the following adjustments in the language: liquidated damages to be set at \$500/day, contractor markups to be set at 5 and 10% and the Committee agreed that services to be provided by the owner will include testing, a/v, tel/data, security and furnishings.
- The Committee voted to pursue the high efficiency boiler option.
- Committee requested that the engineers tighten up their heating input numbers and provide a letter describing the proposed system, the calculated total heat loss and the proposed input btu's and the rationale for their proposed solution.
- D&S stated that they are proceeding with revisions to the design for the infiltration system after the Conservation Commission issued its Order of Conditions.
- D&S notified the Committee that the recent testing of soil under the fire station indicated a presence of lead that is above reporting limits. K. Nigro to organize conference call with Town Manager, D&S and consultant to officially notify the Town of their statutory obligation and to explain the Town's options. S. Robinson noted that the presence of lead may qualify the site as a brown field and thus may allow the project to attempt an additional LEED point.
- D&S to discuss the following LEED items with M. Miano & S. Robinson:
  - Commissioning specifications
  - Owners Project Requirements (OPR) document
  - Review of D&S specifications for LEED compatibility
  - Draft of engineers Basis of Design
- K. Nigro & B. Jefferson to continue to develop pricing on the temporary building location for limited excavation involving LSP.
- D&S to coordinate with B. Jefferson and K. Nigro for review of 100% complete plans and specs. Date tentatively set as 2/16/2010.
- B. Jefferson noted that the Special Town Meeting was set for 5/10/2010.
- D&S to modify their documents to specify Notifier fire alarm systems, as it is the Town's standard.

Minutes from 1/19/10 were received.

Adjourned at 9:30pm.

Respectfully submitted,

Bill Shea